

## Re-Doing Your Voice Recording

You have made a voice recording and handed it in for evaluation.

The recording has been returned to you and you have been asked to re-do the recording.

Please adhere to the following guide for making additions to your recording.

Do NOT tape over or erase anything that has already been recorded.

Save all your old work and advance to a blank spot on the tape to proceed with your new work.

It will be useful to you later to review your early work and hear your improvements by the end of the semester.

### Step 1

Rewind your tape to the beginning (or to your most recent recording).

Listen to yourself speak on the tape and pay attention to your pronunciation.

Don't be concerned about the sound of your voice. (Hearing your own voice takes some getting used to.)

It can be odd hearing yourself on tape, but remember that this is what the rest of the world knows and expects.

### Step 2

Continue listening beyond where you have finished recording the passage.

You will hear remarks from your instructor helping you with your trouble spots.

Listen carefully to the words your instructor pronounces for you on the recording.

Try to remember the main points noted for improvement in your pronunciation.

### Step 3

Rewind the tape to the beginning (or to the most recent recorded material).

Once again, listen to yourself pronounce the words in the passage.

This time, pay close attention to the trouble spots (also noted on the printed transcription sheet) in your pronunciation.

Again, don't be concerned with the sound of your voice. Simply listen for correct (or faulty) pronunciation.

### Step 4

Continue listening to the remarks from your instructor a second time.

Practice saying the noted words out loud as a rehearsal prior to your re-recording.

### Step 5

Start at a blank portion of tape beyond the instructor's recorded comments.

Begin with a voice notation of "Leseprobe Nummer eins: Aufnahme Nummer zwei" (or "drei" etc.).

Re-record the passage paying close attention to the pronunciation of the segments noted on the transcription sheet.

### Step 6

Rewind the tape to the beginning of your newest recording of the passage.

Please cue the tape up to where you want the instructor to start listening. Please don't go all the way back to the beginning.

Hand in the tape again.

Be prepared to go through the process a second, third and even fourth time.