

Typing Special Language Characters on a PC

On PCs, go to Language settings (type "Language" in the search box). There, I believe it will show English as your default.

There you can then add other desired languages. (I have German, Spanish, French and some others).

After installing your desired languages, you can then select the one you want with a button to the far right of the menu strip on the screen bottom (Click on "ENG" to see the other options).

Now your keyboard will be setup to do the language you want. The problem is that some English characters are moved to different positions, and also, your keyboard doesn't have the special characters on the physical keys.

So they have provided a virtual keyboard on the screen. To get it, click the keyboard icon to the left of the language select button. There on the virtual keyboard, you can select your language at the lower right. Now you can click the character you want to insert in your document. To switch between upper and lower case, you click the caplocks button then click your character.

A couple minor problems/irritants:

- the virtual keyboard obscures other windows, including possibly the window you are typing into.
- You likely don't want to keep using the virtual keyboard once you entered your special character, so you can lower the virtual keyboard. **(IF YOU ARE NOT CAREFUL TO REVERT TO THE ENGLISH KEYBOARD, YOU WILL INADVERTANTLY ENTER WRONG CHARACTERS, DUE TO THE MOVING OF CHARACTERS PER LANGUAGE).** Note in the next paragraph, this occurred when I typed "and Capital" without switching back to ENG after typing è, é, à, ù.
- For some of the Spanish special characters, you need to select the French keyboard (for example, è, é, à, ù **and Cqpitql** versions).